

## Notice of Meeting of the PSSD #1

Please take notice that there will be a meeting of the Pleasant Springs Sanitary District #1 at the following time and place:

### PSSD #1 Agenda

**Posting Date:** January 7, 2021

**Meeting Date:** January 12, 2021

**Place:** PSSD #1 Office, 2083 Williams Drive, Stoughton

**Start Time:** 5:30 PM      **End Time:** 7:30 PM

#### **Business:**

1. **Call to order** – 5:30 PM
2. **Public Comment** – No more than three (3) minutes per individual who wishes to address PSSD Commissioners.
3. **Approval of Minutes** –
  - December 8, 2020 Operations Meeting
  - December 17, 2020 Closed Session
4. **Field Operations Report**
  - A. Monthly Report –
  - B. Discuss Punchlist LW Allen SCADA Upgrade
  - C. **Discuss Staffing Coverage**
  - D. Misc. Items –
5. **Business Operations Report**
  - A. Monthly Report
  - B. Discuss Replacement Funds vs. Unrestricted Reserves for SCADA/Computer Project Payment.
  - C. Discuss Possible Additions to PSSD Service Area
  - D. Discuss Employee Handbook
  - E. Discuss Vacation/Sick Leave
  - F. Discuss Commissioner Job Duties
  - G. Miscellaneous Business Items –
6. **Treasurer's Report**
  - A. Monthly Financial Review –December 2020
  - B. Approve Check Register
  - C. Miscellaneous Financial Items –
7. **Adjournment** – 7:30 PM

Join Zoom Meeting

<https://zoom.us/j/93373631321?pwd=MGNjTlVXOWpCUlpRQWdra2lFRnQydz09>

Meeting ID: 933 7363 1321

Passcode: 804351

One tap mobile

+13126266799,,93373631321#,,,,,0#,,804351

# US (Chicago)

Dial in number

+1 312 626 6799 US (Chicago)

Meeting ID: 933 7363 1321

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**Amended 1/11/2021**

Any person with a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact PSSD #1 at (608)873-3074 at least 24 hours prior to commencement of the meeting so that necessary arrangements can be made.

Linda Larsson, President PSSD #1