

Notice of Meeting of the PSSD #1

Please take notice that there will be a meeting of the Pleasant Springs Sanitary District #1 at the following time and place:

PSSD #1 Agenda

Posting Date: February 9, 2017

Meeting Date: February 14, 2017

Place: PSSD #1 Office, 2083 Williams Drive, Stoughton

Start Time: 5:30 PM **End Time:** 7:30 PM

Business:

1. **Call to order** – 5:30 PM
2. **Public Comment** – No more than three (3) minutes per individual who wishes to address PSSD Commissioners.
3. **Approval of Minutes** –
 - January 10, 2017 Regular Commission Meeting
4. **Field Operations Report**
 - A. Monthly Report –
 - B. Discuss Sale of Flygt Flush Valve to KSD
 - C. Misc. Items –
5. **Business Operations Report**
 - A. Monthly Report
 - B. Refund of Overpayment of Special Assessments and User Charges
 - C. Discuss items to ask new attorney-William Cole at 3/14/17 meeting
 - D. Miscellaneous Business Items –
6. **Status of 2013-2014 Audit and 2015-2016 Audit** –
7. **Financial Review Previous Quarter** –
 - Review quarterly activity
 - Review bank reconciliations
 - Authorize replacement fund expenditures
 - Review balances for all cash accounts
 - Review detail for the capital expenses
8. **Financial Review Year End 2016** –
 - Review yearly activity and compare with budgeted amounts
9. **Adjournment** – 7:30 PM

Any person with a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact PSSD #1 at (608)873-3074 at least 24 hours prior to commencement of the meeting so that necessary arrangements can be made.