

## **Notice of Meeting of the PSSD #1**

Please take notice that there will be a meeting of the Pleasant Springs Sanitary District #1 at the following time and place:

### **PSSD #1 Agenda**

**Posting Date:** July 6, 2017

**Meeting Date:** July 11, 2017

**Place:** PSSD #1 Office, 2083 Williams Drive, Stoughton

**Start Time:** 5:30 PM      **End Time:** 7:30 PM

#### **Business:**

1. **Call to order** – 5:30 PM
2. **Public Comment** – No more than three (3) minutes per individual who wishes to address PSSD Commissioners.
3. **Approval of Minutes** –
  - June 5, 2017 Regular Commission Meeting
  - June 16, 2017 Special Commission Meeting
4. **Field Operations Report**
  - A. Monthly Report –
  - B. Progress Report on GPS 6 Conversion
  - C. Discuss Capacity Study
  - D. Discuss Shared Labor KSD Hours at PSSD
  - E. Discuss High Flow Readings
  - F. 2025 Skyline – Bathroom in Garage
  - G. Misc. Items –
5. **Business Operations Report**
  - A. Monthly Report
  - B. Progress in search for new Commissioner
  - C. Review Employee Policies
  - D. Discuss 2023 Skyline Dr. Easement
  - E. Miscellaneous Business Items –
6. **Treasurer's Report**
  - A. Approval of 2013-2014 Audit
  - B. Status of 2015-2016 Audit –
  - C. Monthly Financial Review
  - D. CD Status of opening new CD's
  - E. Misc. Items –
7. **Financial Review Previous Quarter** –
  - Review quarterly activity
  - Review bank reconciliations
  - Authorize replacement fund expenditures
  - Review balances for all cash accounts
  - Review detail for the capital expenses
8. **Adjournment** – 7:30 PM

Any person with a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact PSSD #1 at (608)873-3074 at least 24 hours prior to commencement of the meeting so that necessary arrangements can be made.