

## Notice of Meeting of the PSSD #1

Please take notice that there will be a meeting of the Pleasant Springs Sanitary District #1 at the following time and place:

### PSSD #1 Agenda

**Posting Date:** March 5, 2020

**Meeting Date:** March 10, 2020

**Place:** PSSD #1 Office, 2083 Williams Drive, Stoughton

**Start Time:** 1:00 PM      **End Time:** 3:00 PM

#### **Business:**

1. **Call to order** – 1:00 PM
2. **Public Comment** – No more than three (3) minutes per individual who wishes to address PSSD Commissioners.
3. **Approval of Minutes** –
  - January 14, 2020 Operation Minutes
4. **Field Operations Report**
  - A. Monthly Report –
  - B. Progress Report LW Allen SCADA Upgrade
  - C. Discuss LW Allen Computer Equipment Quote
  - D. Discuss Electric Outlet Upgrade Bid Administration Building
  - E. Discuss Purchasing Locater – Share Cost with KSD
  - F. Discuss Sharing Uniform Service with KSD
  - G. Misc. Items –
5. **Business Operations Report**
  - A. Monthly Report
  - B. Discuss 2301 Williams Dr. Request to amend LSA
  - C. Review Employee Handbook Revisions-Leslie Sammon Remarks
  - D. Review/Approve Request for PSSD Boundary Change to include:  
291-0707-0 2669 Rolling View Dr.  
291-0740-9 2070 Yahara Dr.  
291-8150-7 2095 Yahara Dr.  
291-8160-5 2081 Yahara Dr.  
291-8175-8 2085 Yahara Dr.  
291-0645-5 2072 Yahara Dr.  
291-0565-2 2068 Yahara Dr.  
And possible Boundary Change to 202-8310-0 - 2301 Williams Dr.
  - E. Miscellaneous Business Items –
6. **Treasurer's Report**
  - A. Monthly Financial Review –January/February 2020
  - B. Approve Check Register
  - C. Approve 2018 Audit
  - D. Miscellaneous Financial Items –
7. **Financial Review Year End 2019** –
  - Review yearly activity and compare with budgeted amounts
8. **Adjournment – 3:00 PM**

Any person with a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact PSSD #1 at (608)873-3074 at least 24 hours prior to commencement of the meeting so that necessary arrangements can be made.

Susan Luellwitz, President PSSD #1