

Notice of Meeting of the PSSD #1

Please take notice that there will be a meeting of the Pleasant Springs Sanitary District #1 at the following time and place:

PSSD #1 Agenda

Posting Date: April 9, 2020

Meeting Date: April 14, 2020

Place: PSSD #1 Office, 2083 Williams Drive, Stoughton

Start Time: 5:30 PM **End Time:** 7:30 PM

Business:

1. **Call to order** – 5:30 PM
2. **Thank you to Susan Luellwitz for her years of service!**
3. **Discuss Commission Restructure – Election of Officers on the Board**
4. **Public Comment** – No more than three (3) minutes per individual who wishes to address PSSD Commissioners.
5. **Approval of Minutes** –
 - March 10, 2020 Operation Minutes
 - March 16, 2020 Emergency Meeting
 - March 24, 2020 Emergency Meeting
6. **Field Operations Report**
 - A. Monthly Report –
 - B. Progress Report LW Allen SCADA Upgrade
 - C. Discuss LW Allen Computer Equipment Quote
 - D. Discuss Electric Outlet Upgrade Bid Administration Building
 - E. Misc. Items –
7. **Business Operations Report**
 - A. Monthly Report
 - B. Discuss 2301 Williams Dr. Request to amend LSA
 - C. Review Employee Handbook Revisions-Leslie Sammon Remarks
 - D. Review/Approve Request for PSSD Boundary Change to include:
291-0707-0 2669 Rolling View Dr.
291-0740-9 2070 Yahara Dr.
291-8150-7 2095 Yahara Dr.
291-8160-5 2081 Yahara Dr.
291-8175-8 2085 Yahara Dr.
291-0645-5 2072 Yahara Dr.
291-0565-2 2068 Yahara Dr.
And possible Boundary Change to 202-8310-0 - 2301 Williams Dr.
 - E. Miscellaneous Business Items –
8. **Treasurer's Report**
 - A. Monthly Financial Review –March 2020
 - B. Approve Check Register
 - C. Miscellaneous Financial Items –
9. **Financial Review Previous Quarter** –
 - Review quarterly activity
 - Review bank reconciliations
 - Review balances for all cash accounts
 - Review detail for the capital expenses
10. **Adjournment** – 7:30 PM

Any person with a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact PSSD #1 at (608)873-3074 at least 24 hours prior to commencement of the meeting so that necessary arrangements can be made.