

## Notice of Meeting of the PSSD #1

Please take notice that there will be a meeting of the Pleasant Springs Sanitary District #1 at the following time and place:

### PSSD #1 Agenda

**Posting Date:** April 8, 2021

**Meeting Date:** April 13, 2021

**Place:** PSSD #1 Office, 2083 Williams Drive, Stoughton

**Start Time:** 5:30 PM      **End Time:** 7:30 PM

#### **Business:**

1. **Call to order** – 5:30 PM
2. **Public Comment** – No more than three (3) minutes per individual who wishes to address PSSD Commissioners.
3. **Approval of Minutes** –
  - March 9, 2021 Operations
4. **Field Operations Report**
  - A. Monthly Report –
  - B. Misc. Items –
5. **Business Operations Report**
  - A. Monthly Report
  - B. Discuss Jon's Return to Work
  - C. Approve Employee Handbook
  - D. Discuss Part-time Holiday Pay
  - E. Miscellaneous Business Items –
6. **Treasurer's Report**
  - A. Monthly Financial Review – February and March 2021
  - B. Approve Check Register – February and March 2021
  - C. Discuss Maturing CD's
  - D. Review PSSD Annual Report to Town of Pleasant Springs
  - E. Progress Report – 2019-2020 Audit Report
  - F. Miscellaneous Financial Items –
7. **Financial Review Quarter #1, 2021**
  - Review quarterly activity
  - Review bank reconciliations
  - Review Quarterly Balance Sheet
  - Review Profit and Loss Budget Performance
8. **Closed Session:** The Commission will meet in closed session pursuant to Wi State Statutes 19.85 (1)(c) to discuss personnel payroll.
9. **Adjournment** – 7:30 PM

Join Zoom Meeting:

<https://zoom.us/j/94918041031?pwd=U3U5ZUdMb1puQjBIMEhkZlNlKzRyUT09>

Meeting ID: 949 1804 1031

Passcode: 864623

One tap mobile

+13126266799,,94918041031#,,,\*864623#

US (Chicago)

Dial in number

+1 312 626 6799 US (Chicago)

Meeting ID: 949 1804 1031

Passcode: 864623

Any person with a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact PSSD #1 at (608)873-3074 at least 24 hours prior to commencement of the meeting so that necessary arrangements can be made.

Linda Larsson, President PSSD #1